

Roy Elementary Community Council

Minutes

Thursday, September 22, 2016@5:30 pm

Parent members in attendance:

Michelle Scott

Nelida Gil

Lyn Bardwell

Jerry Wilkins

School member in attendance:

Shelly Roberts

Lisa Anhder

Janene Salt

Welcome: Michelle Scott

Minutes from May 5, 2016 were reviewed. Michelle Scott made a motion to accept the minutes. Janene Salt seconded the motion.

- 7 For
- 0 Against
- 3 Absent

Outgoing/Incoming Members-It was proposed by Michelle Scott that we vote on accepting Lisa Marker and Jennilee Hyde, who were in attendance, as new board members. Lisa Anhder seconded the motion.

- 7 For
- 0 Against
- 3 Absent

Shelly Roberts presented the Compliance Review Recommendations:

- **Minutes**
- The LAND Trust plan should be discussed in every CC meeting.
- Monthly financial updates should be discussed at in every CC meeting.
- The minutes need to be a more detailed reflection of the plan—they should match the plan. For example, if you say you are going to hire a reading aide or a computer aide, this should be discussed in CC meetings and documented in the minutes.
- Legislators expect our CCs to be very involved. This should be reflected in the minutes.
- If you state in one month that you are going to discuss an item in the next meeting, make sure you do—and include this in the minutes.
- Minutes must document when the plan was voted on by the CC.
- Motions must be recorded—including the names of those who made the motions.

- Votes must be in the minutes:
- The actual numbers of voters are looked at carefully to show a quorum was present.
- **Increased Distribution**
 - o Be serious about what you put in this area. Do not be too specific that you have to amend a plan, but list enough items in this area to cover increased amounts. Make sure these are things you have discussed and they address your school's greatest academic needs.
- **Thoughts**
 - o If you purchase items such as library books, textbooks, or chrome books, the State has stickers or stamps you can put on these items. This is a great way for the public to see where our LAND Trust money is being spent.
 - o Purchase items early in the year. Items purchased at the end of the year are questioned. Sometimes it looks as if you are spending the money simply because you are running out of time.
 - o All receipts need to be attached and match the categories where they were spent.
 - o At the end of the year, the amount spent that is entered by the principal should match the amount entered by Seth.
 - o Use the amendment process when needed (it's not as horrible as you might think J)
 - o If money is spent on salaries, these individuals need to work directly with students (attendance aides are questioned).
 - o Do not write a novel. Be direct and to the point. Remember—they do read EVERY SINGLE PLAN!
- Remember....the students who generate the funds should benefit from the funds!

The 2015-16 Trustlands goals and final results were reviewed by Shelly Roberts.

- Eighty-two percent of students in grades K-3 will read at benchmark by the end of the school year.
 - An average of 73% of K-3rd grade students were reading at benchmark by the end of the school year. (K 85%, 1st 71%, 2nd 66%, 3rd 71%)
- Increase student math proficiency rate by 10% on 2016 SAGE in comparison to 2015 SAGE.
 - There was an increase of 8% on SAGE Math from spring of 2015 to spring of 2016 (31%-39%)
- Decrease absences by 10% for our most chronically absent students.
 - There was a 43% decrease in absences of our most chronically absent students from the 2014-2015 school year to the 2015-2016 school year.

The Report on 2015-2016 goals is due on October 20th, so the community council will meet on October 13 for the final discussion.

Janene Salt presented 2015-16 beginning and end of year data from DIBELS, as well as 2016-17 beginning of year. Parent members discussed the trends that have been seen. Nelida Gil asked if there were enrichment activities being done for the students who are already at benchmark. Janene Salt explained that teachers are looking closer at the data to inform instruction and that some efforts have been made to enrich high performing students and the plan is to look at this more carefully.

Shelly Roberts reviewed the 2016-2017 Trustlands goals and budget.

- Eighty-two percent of students in grades K-3 will read at benchmark by the end of the school year.
- We will increase student math and science proficiency by 2% from the 2016 SAGE to 2017 SAGE.
- Decrease absences by 10% for our most chronically absent students.

| Program Key | Object | Description | Budget | Revenue | Actual | Encumbrance | Pending PCard | Balance |
|-----------------------|--------------------------------|-------------------------------|-----------|---------|--------|-------------|---------------|-----------|
| 5351 | School Trust Lands | | | | | | | |
| 1152535110 | Roy Ele School Trust Lands Ins | | | | | | | |
| | Expenditures | | | | | | | |
| 51301 | | Teachers Salaries | 3,691.36 | 0.00 | 0.00 | 0.00 | 0.00 | 3,691.36 |
| 51302 | | Extended Day Extra Time | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 51401 | | Certified Substitute Salaries | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 51500 | | Aide Salaries | 38,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 38,000.00 |
| 51512 | | Aide Substitute | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52100 | | State Retirement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52102 | | State Retirement Tier II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52110 | | Social Security | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 52132 | | Group Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53205 | | Contracted Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 53302 | | Conferences Workshops | 300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 300.00 |
| 55800 | | Travel | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56100 | | General Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56177 | | Repairs and Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56305 | | Library Book | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56310 | | Periodicals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56315 | | AV Materials | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56400 | | Textbooks | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 57380 | | Software | 600.00 | 0.00 | 0.00 | 0.00 | 0.00 | 600.00 |
| 57400 | | Instructional Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 59000 | | Carry Over Funds | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| GL Key Totals: | | | 42,591.36 | 0.00 | 0.00 | 0.00 | 0.00 | 42,591.36 |

The teacher salaries is to compensate the teachers who will oversee the robotics program. The \$600 for software is for the Moby Max license. The price has increased but Shelly Roberts contacted the vendor to see if we could keep it at \$600 for this year because that is all that was budgeted.

An explanation of a Title I school was made by Shelly Roberts. She explained that the Title I plan needed to be reviewed and receive signatures. This will be on the October 13 agenda.

Shelly Roberts demonstrated how parents can access the Data Gateway on the USBE website. She shared the comparison report and the PACE report from the website.

Open Discussion Q & A:

Lyn Bardwell asked what would happen if Roy Elementary were to become a Focus school, again. Shelly Roberts explained that as a school we know what we need to be doing to continue to make necessary progress and that the goal this year is to continue to make sure systems are in place and they will be refined.

Jerry Wilkins asked if the committee would be making decisions about the 2016-2017 budget. It was explained that this 2016-17 budget has already been approved but the committee would be making decisions in the spring about how to use the 2017-18 monies. Michelle Scott suggested that at the next meeting the community council training video should be shown.

Motion to adjourn: Michelle Scott with a second by Jerry Wilkins.

- 7 For
- 0 Against

- 3 Absent

Time adjourned: 6:35 pm