

Roy Elementary Community Council

Minutes

Thursday May 5, 2016 @ 6:00 pm

Parent Members in attendance:

Michelle Scott-Chair

Nelida Gil

School Members in attendance:

Shelly Roberts-Principal

Amy Steele-Vice Chair

Janene Salt

Minutes from the March 10 meeting were read and approved. The motion was made by Nelida Gil and seconded by Michelle Scott.

Our new board member for the 2016-17 year will be Jerry Wilkins. There was no need for an election because he was the only one who volunteered. There was a discussion about how to get more parent members. The new secretary will be Janene Salt.

Our council was audited on April 19, 2016 and the following are notes from that audit.

Statewide findings of parent needs:

A better understanding of test data

Review of current plan prior to writing a new plan for the coming year

Financial updates more regularly

Other statewide thoughts:

If funds are being used to pay salaries, make sure it is spent.

Use TL stickers or stamps on items purchased with TL funds

The following items were specific to Roy Elementary.

Don't use the word "club" (Math Club) **Math Club will not continue next year.**

Question about the purchase of storage bins and weather games using general supply account when no funds were budgeted from that account. (Math Club)

Missing minutes from March 2014 Community Council Meeting created a situation where there was no formal record for:

school plan approval date for the 2014-2015 school year

motions (adjourn, etc)

those who attended the meeting

who voted for or against the plan for the coming year

Notes on a March 6, 2014 Community Council Agenda were located by Michelle Scott after the audit was completed. The following notes were taken on the agenda:

Present: Amy Steele, Janene Salt, Ann Witmer, Mr. Willey, Lindsey, Tonie Thurgood, Ms. Roberts, Michelle Scott, Lyn Bardwell, me (Marylee Schoenfeld, who was the secretary at the time)

Moby Max was removed from previous discussions. All that we've included is individual's salaries. May still try and have this at our school, but not as part of this plan.

What to do in case of additional funds: Things to promote math and science

Plan will be submitted by Spring Break. The district will analyze our plan for any changes. If there are any minor changes we can approve by email. If major changes are needed we will choose a meeting date if necessary.

Meeting adjourned.

Budget Discussion:

Trust Lands money used to be housed at the school. Now it is distributed from the district office. Due to these changes, for the 2013-14 budget year, what was reported spend by the school was different from what the district reported. This was due to additional salary expenses that were paid throughout the summer.

Below is the current budget report:

	Currently	Additional expense	
Math Tutors	\$2,847.87	\$486.52	
Reading	\$13,284.73	\$4,263.62	
Math Club	\$1,407.97	\$329.28	
Computer Aide	\$4,147.72	\$518.47	
AmeriCorps Reading	\$4,600.00		
AmeriCorps Attendance	\$5,000.00		
Total	\$31,288.29	\$5,597.89	\$36,886.18

Program Key	Object	Description	Budget	Revenue	Actual	Encumbrance	Pending PCard	Balance
5351	School Trust Lands							
1152535110	Roy Ele School Trust Lands Ins							
	Expenditures							
51301	Teachers Salaries		5,000.00	0.00	24.00	0.00	0.00	4,976.00
51302	Extended Day Extra Time		0.00	0.00	0.00	0.00	0.00	0.00
51401	Certified Substitute Salaries		0.00	0.00	0.00	0.00	0.00	0.00
51500	Aide Salaries		37,569.00	0.00	27,824.90	0.00	0.00	9,744.10
51512	Aide Substitute		0.00	0.00	228.85	0.00	0.00	-228.85
52100	State Retirement		0.00	0.00	1,707.15	0.00	0.00	-1,707.15
52102	State Retirement Tier II		0.00	0.00	0.00	0.00	0.00	0.00
52110	Social Security		0.00	0.00	1,494.64	0.00	0.00	-1,494.64
52132	Group Insurance		0.00	0.00	0.00	0.00	0.00	0.00
53205	Contracted Services		0.00	0.00	0.00	0.00	0.00	0.00
53302	Conferences Workshops		0.00	0.00	0.00	0.00	0.00	0.00
55800	Travel		0.00	0.00	0.00	0.00	0.00	0.00
56100	General Supplies		500.00	0.00	312.37	0.00	0.00	187.63
56177	Repairs and Maintenance		0.00	0.00	0.00	0.00	0.00	0.00
56305	Library Book		0.00	0.00	0.00	0.00	0.00	0.00
56310	Periodicals		0.00	0.00	0.00	0.00	0.00	0.00
56315	AV Materials		0.00	0.00	0.00	0.00	0.00	0.00
56400	Textbooks		0.00	0.00	0.00	0.00	0.00	0.00
57380	Software		600.00	0.00	0.00	0.00	0.00	600.00
57400	Instructional Equipment		1,996.40	0.00	0.00	1,996.40	0.00	0.00
59000	Carry Over Funds		1,284.60	0.00	0.00	0.00	0.00	1,284.60
	GL Key Totals:		46,950.00	0.00	31,591.91	1,996.40	0.00	13,361.69

Budgeted amounts for 2015-2016

Reading Goal	\$12,600
Math Goal	\$13,800
Attendance Goal	\$ 5,000
Total	\$31,400

There was a budget mistake at the district level. AmeriCorp was taken out twice by the district creating a \$7763.80 carryover. Shelly Roberts contacted Karla Porter, the Elementary Supervisor for Weber School District, above the overage. Ms. Porter called Paula Plant at the State Trust Lands office. Ms. Plant stated for us not to worry about the carryover because it happens sometimes. We have the approval to have carryover for next year.

Ms. Roberts is going to try to be more specific with budget information throughout the school year next year.

A motion to adjourn the meeting at 6:32 pm was made by Amy Steele and was seconded by Nelida Gil